



## University Executive Committee Meeting Notes January 5, 2012

Rollin Richmond  
Ken Ayooob  
Peg Blake  
Teresa Grenot  
Denice Helwig  
Bryan Kelly  
Anna Kircher  
John Lee  
Burt Nordstrom  
Steve Smith  
Bob Snyder  
Carol Terry  
Frank Whitlatch  
Rhea Williamson  
Patty Lindley, Staff Support

### **Guest:**

Natalie Guest

### **President's Report**

It is anticipated that Governor Brown will be releasing the 2012-2013 state budget proposal very soon. HSU's vice presidents are in the process of developing a budget proposal for next year, which will be submitted to the University Budget Committee.

### **Other Reports**

AS President Kelly reported:

- the first meeting of the Presidential Scholars group is being planned for January 18, 7:00 p.m.
- an open forum for students is scheduled on January 24 to share information about the west gym renovation.
- the first meeting of Associated Students for the spring semester is taking place on January 23, 2:00, South Lounge. The Student Trust Fund Committee is now official and will begin fundraising efforts.



# HUMBOLDT STATE UNIVERSITY

Office of the President

Vice President Nordstrom reported:

- an EOC drill is taking place (earthquake scenario) on January 5
- two searches are taking place: Vice President, University Advancement; Human Resources Director (exact title to be determined)

Provost Snyder reported:

- two searches are taking place: Director of Sponsored Programs Foundation; AVP for Distance and Continuing Education (exact title to be determined)

Associate Vice President Terry reported:

- a cost allocation audit will take place in February

CIO Kircher reported:

- she will be in contact with CENIC (Corporation for Education Network Initiatives in California) to discuss the recent installation of redundant fiber optic cable in Humboldt County and how this will impact HSU.

## HSU Mid-Year Budget Reductions

Vice President Nordstrom reported that HSU received a mid-year budget reduction of \$2,494,200 noting that the CSU implemented differential cuts systemwide.

## Reconsideration of the Structure and Membership of the University Executive Committee (UEC)

Provost Snyder reported that in view of the newly-created University Senate, campus committees (particularly those at the divisional level and up) should be reexamined for possible elimination or changes to their charge and/or membership. Following discussion, the University Executive Committee members agreed to retain the University Executive Committee with the current bimonthly schedule. The group also agreed to expand the membership by adding a representative of Staff Council effective immediately. The President's office will prepare a more formalized charge for the committee which will be discussed at the next UEC meeting.



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## Status of Draft CSU Hospitality Policy and Matching Gifts Policy

Vice President Nordstrom shared that the CSU has finalized the revised Hospitality, Payment or Reimbursement of Expenses policy

(<http://www.calstate.edu/icsuam/sections/1000/1301.00.shtml>). He asked that the policy be shared widely. One notable change requires vice president approval “for payment or reimbursements of hospitality expenditures for recreational, sporting or entertainment events,” as well as expenditures “for a spouse or domestic partner of an employee.” Carol emphasized the importance of being familiar with state-side trust charters before expending funds (which may restrict permitted expenditures). Questions may be directed to Carol Terry or Burt Nordstrom.

## Project Prioritization Process

CIO Kircher reviewed the recently-implemented campus prioritization process for large IT projects, noting some changes will be made to the process in the future, including changes to the scoring rubric. More information about the projects, including their current status, may be viewed at [http://www.humboldt.edu/its/po-prioritization#prioritization\\_results](http://www.humboldt.edu/its/po-prioritization#prioritization_results). A communication to update the campus will be distributed next week.

## Timing of Beer Sales in the Depot

Natalie Guest, AS Student Affairs Vice President, discussed their request to extend the hours for serving alcohol in the Depot to begin at Noon instead of 3:00 p.m. Besides their wish to have the freedom to do so, they believe it may foster relationships between staff, faculty and students. Vice President Blake has performed research for a two-week period of existing beer sales. She expressed concern about the inability to properly manage this, given the current design of the Depot and the number of students using the Depot during the lunch timeframe. Vice President Nordstrom shared that the UC may be remodeling the Depot area in the not-so-distant future, at which time students would be included in the planning discussions. University Executive Committee members expressed concern about the message this would send as well as risk issues. President Richmond offered to work with the students to facilitate other opportunities to meet and build relationships. The current policy will remain in place, which permits the serving of alcohol starting at 3:00 p.m.