



## University Executive Committee Meeting Notes

February 17, 2011

Rollin Richmond  
Ken Ayoob  
Peg Blake  
Denice Helwig  
Mary Kay for Wayne Perryman  
Anna Kircher  
Claire Knox for Jay Verlinden  
John Lee  
Burt Nordstrom  
Iban Rodriguez  
Steve Smith  
Bob Snyder  
Frank Whitlatch  
Patty Lindley, Staff Support

### Guests:

Jená Burges  
Scott Hagg  
Su Karl

### New Online Tutoring and Career Support Service

Su Karl shared information about Tutor.com, a new service being offered by HSU (available via the Learning Center website: <http://www.humboldt.edu/learning/>). In addition to tutoring assistance which is available 24 hours a day, 7 days a week, resume services are also available – all services are free to students. HSU will receive a monthly report which will track the individual results of student performance, usage numbers, student feedback, etc.

E-portfolios were also discussed, a topic which will continue to be considered at HSU.

### Software Vendors

Anna Kircher reported that three companies were recently invited to campus to demonstrate their imaging and document management software in response to an RFQ. The software will scan paper documents and enable forms to be automatically routed for approval. Business processes can be handled from beginning to end, including archiving, all electronically. It is anticipated that a financial aid independent verification process using this software will be in place by summer. It was noted that it will be important to spend adequate time reviewing and improving processes prior to automating them.



## President's Report

President Richmond reported that Colloquy (<http://www.colloquy360.com/>) is willing to perform a readiness review for HSU as it continues to consider the development of online learning opportunities; no decision has been made at this time. CSU's Technology Steering Committee has contracted with R.N. Katz and Associates to consult with the CSU on the Online Learning Initiative.

President Richmond has requested approval from Chancellor Reed for an increase in the IRA fee effective Fall 2011, which was recommended by the Student Fee Advisory Committee (SFAC). At SFAC's request, it was agreed that these fees (JackPass, IRA Programs, Humboldt Energy Independence Fund and the Athletics program) will be reconsidered separately in the 2013/14 academic year.

He reviewed some of the items discussed at the February 15 CSU Executive Council meeting which included a common human resources system, collective bargaining, Troops to College veterans program, 2011/12 budget development, and enrollment targets.

Provost Snyder attended the February 16 CSU Executive Council meeting where some of the topics discussed included campus safety, study abroad policy, Early Start program, the Graduation Rate initiative, and Senate Bill 1440 implementation.

President Richmond traveled to Sacramento to attend the February 16 meeting of the CCST (California Council on Science and Technology) where they discussed the creation of an Innovation Action Team which would focus on California's innovation and competitiveness infrastructure and the development of an Innovation Roadmap that will include specific recommendations for Improving Critical Innovation Infrastructure in California.

## CSU Summit – Transformative Change in the Preparation of Teachers

John Lee reported on his attendance at the February 14 CSU Summit where he was accompanied by President Richmond and others from HSU. Some of the speakers included

Dr. Martha Kanter, Under Secretary, U.S. Department of Education, who addressed "The Nature and Significance of Transformative Change in Preparing Teachers," and Dr. Lee Shulman, President Emeritus, Carnegie Foundation for the Advancement of Teaching, who spoke about

"Major Opportunities to Advance Transformative Change in Preparing Teachers."

## Enrollment Target Updates (2010-2011, 2011-2012)

Scott Hagg distributed an enrollment update, reporting that Fall 2010 Census was 7127, with Spring 2011 Census being estimated at 6865. He also provided a comparison of First Time Applications which compared Fall 2006 (6765) to Fall 2011 (9394). A comparison chart of Upper Division Transfer Applications compared Fall 2006 (1331) to Fall 2011 (3019). Fall 2011 applications are closed to all California residents, but open to all out-of-state students. A plan is underway to increase the Fall 2012 out-of-state student population from target areas of Chicago, Boston, New York and Newark.



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It was discussed and agreed that the “pre-nursing” designation will remain for existing students until such time that they declare a major.

## **Role of Technology in the Future of Higher Education**

With limited discussion time being available, President Richmond encouraged the reading of articles shared with the University Executive Committee, in particular the “Disrupting College How Disruptive Innovation Can Deliver Quality and Affordability to Postsecondary Education” article and the 2011 Horizon Report (a collaboration between “The New Media Consortium and the EDUCAUSE Learning Initiative”). He requested that the college deans distribute the articles to their faculty members.