



University Executive Committee Meeting Notes

May 26, 2011

Rollin Richmond
Ken Ayooob
Denice Helwig
Bryan Kelly
Anna Kircher
John Lee
Wayne Perryman
Steve Smith
Bob Snyder
Carol Terry
Frank Whitlatch
Patty Lindley, Staff Support

Guests:

Bill Bateman
TC Comet
Marisa D'Arpino
Laura Hahn
Nancy Hurlbut
Colby Smart

President's Report

President Richmond, accompanied by two HSU alumni, attended the CSU Budget Advocacy Day in Sacramento on May 24 to discuss budget issues with legislators. The CSU Chancellor, Presidents, and others also had an opportunity to meet with Governor Brown to share budget concerns.

Other Reports

Vice President Whitlatch reported:

- Mary Kay Hartman, Commencement Coordinator, will be attending the June 9 University Executive Committee meeting to receive input. A slideshow of commencement photographs is currently available on HSU's homepage.

Dean Lee reported:

- The School of Business has been successful in hiring three new faculty members, the Economics Department has hired two new lecturers, and Social Work is in the process of hiring a new lecturer.



HSU Priorities – 2011/12 Proposed Implementation Plans & Timelines

TC Comet, HSU's Sustainability Coordinator, shared the draft timeline and action steps associated with the "Sustainability and Curriculum" 2011/12 campus priority. It was agreed that this item will be widely reviewed and discussed prior to being finalized.

The other priority items will be discussed at the next University Executive Committee meeting on June 9.

Ombuds Report

Nancy Hurlbut and Laura Hahn, HSU's two ombudspersons, provided information about serving as an Ombudsperson and discussed their annual report. They noted that this position requires a person to be independent, neutral, confidential, and informal and that it's important for those requesting their service to understand that it does not begin any official process at HSU.

There were approximately 60 cases this academic year (about 55 of which were ongoing, not one-time occurrences), mostly females. The cases consisted of 70% students, 20% faculty, 3% staff, 3% MPPs, and 10% "others." The issues varied: grades, 25% were gender issues (bias, sexual harassment), communication, procedure/policies, and personal (roommate) issues.

They recommended that policies be kept up-to-date and a one-sheet "how to navigate the system" be created to alleviate confusion which results in frustration. They also recommended that administrators need to listen and take issues seriously when brought to their attention. Other recommendations shared included: Ombuds 101 training for new ombudspersons; select new ombudsperson before April (the training is in April); develop a charter to protect privilege/confidentiality; join the International Ombudsperson Association; important to have two ombudspersons, different colleges, different gender. A separate, private office would also be beneficial.

Professor Michael Bruner, Department of Communication, will join Professor Hurlbut as Ombudsperson beginning in the Fall Semester.

Nursing Update – Meeting with CSUSB

Dean Lee reported that the May 25 Nursing Stakeholders Meeting with representatives of CSUSB was rescheduled for June 13 as a result of travel complications.

Illuminate Demonstration

Bill Bateman, Marisa D'Arpino, and Colby Smart provided a demonstration of Illuminate, highlighting its features and benefits. They have been meeting with various groups to share this recently-acquired tool and will continue to notify the campus of its availability.

2010-2011 Budget Update

Carol Terry reviewed the HSU Quarterly Management report (for the nine months ending March 31) and the monthly management report through April. She noted that more revenue (\$1.2M) was received than originally budgeted due to HSU having more students than anticipated.