



## University Executive Committee Meeting Notes

October 27, 2011

Rollin Richmond  
Ken Ayoob  
Peg Blake  
Teresa Grenot  
Denice Helwig  
Bryan Kelly  
Anna Kircher  
John Lee  
Burt Nordstrom  
Steve Smith  
Bob Snyder  
Carol Terry  
Jay Verlinden  
Frank Whitlatch  
Patty Lindley, Staff Support

### **Guest:**

Steve Karp

### **President's Report**

President Richmond reported:

- he attended a recent meeting of the CSU Executive Council where some of the items discussed included:
  - Hospitality Policy and Matching Gifts Policy in response to Systemwide Fundraising Audit Report. This draft policy will be discussed further at an upcoming University Executive Committee meeting.
  - Draft CSU Support Budget Plan for 2012-13 which requests a revenue increase of approximately \$400M
  - 2011-12 enrollment targets
  - WASC Strategy
- he attended a WASC Accreditation Forum at UC Irvine recently where the redesign of WASC was discussed.
- he attended a recent meeting of AASCU (American Association of State Colleges and Universities) where the "bottom line" message was that higher education in this country must change. Some of the topics discussed included improving teaching methods, the importance of data on graduation rates, partnerships with community colleges, identifying faculty who are most successful teaching freshmen-level students, compulsory attendance for freshmen students, creating advocates for at-risk students, and the availability of federal funds. Carl Wieman, recipient of the 2001 Nobel Prize in physics, presented "The University of 2020:



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Students, Faculty and Curriculum.” It was suggested that Dr. Wieman be invited to HSU. It was noted that it may be beneficial for department chairs to attend workshops. Information shared by Jane Wellman, Executive Director of the Delta Project on Postsecondary Costs, Productivity and Accountability, will be distributed to the members of the University Executive Committee.

He distributed and reviewed a CSU “Working for California” hand-out, “California Fiscal Support for Higher Education per \$1,000 of Personal Income FY 1980 to FY 2010.”

President Richmond discussed the recently published 3<sup>rd</sup> Annual Dissecting Diversity Report <http://www.humboldt.edu/diversity/reports.html> and urged others to review it. It was noted that the report next year will include information on trends.

## Other Reports

### ***Vice President Blake reported:***

- “Occupy Humboldt” continues to remain on campus with no problems being reported.
- a new Conduct Officer has been hired who will start in January.

### ***CIO Kircher reported:***

- 29 IT project proposals were received <https://www.humboldt.edu/its/projects/prioritize>. The steering committee will discuss their scoring of the proposals at a late-November meeting after which time a final proposal will be submitted to the Vice Presidents and President in mid-December.

### ***Vice President Whitlatch reported:***

- his area has prepared a fundraising graph, which was distributed, indicating that the majority of gifts to HSU are small donations, less than \$1,000. An appeal is being organized in an effort to increase the level of individual donations from both off-campus and campus donors.

### ***Dean Lee reported:***

- a partnership has been formed with CSU San Bernardino that will enable nurses (RNs) to receive a Bachelor or Master of Science in Nursing (BSN or MSN) degree through a distance education program at CSUSB.
- HSU’s Social Work program has received an eight-year accreditation.
- a recent community reception to introduce new School of Business faculty members was well-attended; other outreach activities are planned this year.

### ***Dean Smith reported:***

- a presentation by “Flip” Nicklin, award winning National Geographic whale photographer, was enjoyed by many. Rick Rosenthal, HSU alumnus and Emmy Award winning cinematographer, will return to campus on May 1, 2012, to premiere a new documentary on tuna called, “Hot Tuna.”

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## ***Associate Vice President Terry reported:***

- an Academic Personnel audit is taking place on campus. Departments should plan to update their injury prevention plans, with the assistance of Tom Manoli if needed.

## ***Special Assistant Helwig reported:***

- CCRP (California Center for Rural Policy) which is located at HSU, is going to manage a \$875,000 Robert Wood Johnson grant in close association with St. Joseph Hospital and the Humboldt-Del Norte Independent Practice Association.

## ***Vice President Nordstrom reported:***

- the Zipcar program at HSU is receiving a good response. Due to damage to one of the cars, only one car is currently available.

## ***Senate Chair VerLinden reported:***

- election results for the new members of the University Senate will be distributed soon. Transition to the new Senate will take place during the 2012 Spring Semester.
- he is serving on the ATI (Accessible Technology Initiative) instructional materials subcommittee, and plans to share concerns in an upcoming report.

## ***AS President Kelly reported:***

- College mixers have been taking place this semester, with the next mixer (College of Professional Studies) scheduled on Wednesday, November 2, 6:00-8:00, at the Plaza Grill.
- AS passed a resolution in support of "Occupy Humboldt."
- a meeting is scheduled with Vice Presidents Blake and Whitlatch to discuss a student trust fund.
- AS is participating in a Veterans Day 5K Run/Walk, as well as other activities to honor our student veterans.
- a pep rally is scheduled on Thursday, October 27, in preparation for HSU's October 28 and 29 basketball games.

## ***Dean Grenot reported:***

- an EAB (Education Advisory Board) presentation, "Redefining the Academic Library: Managing the Migration to Digital Information Services," took place on at HSU October 24.

## **Campus Business Continuity Plan – Update**

Steve Karp reviewed steps taken to date in preparation of a campus Business Continuity Plan. "HSU Ready" may be accessed on the website at <http://www.humboldt.edu/hsuready/index.html>. Departments will be contacted and asked to enter pertinent information in the HSU Ready software. It was suggested that he attend a Council of Chairs meeting and consider offering training sessions in lieu of meeting with all departments individually. A database that is already in place for EOC may be a useful tool in HSU's Business Continuity planning. This item will be placed on an upcoming agenda for further discussion.

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## **Approval of Information Security Policies**

Policies, which were discussed at a previous University Executive Committee meeting and vetted with others, were approved and will be distributed to campus by the President's office.

## **Student Study Area**

Vice President Blake reported this topic continues to be discussed and a student survey is being developed.

## **Campus Portal**

Anna Kircher and Peg Blake reported that an agreement with CSU Northridge has been reached to utilize their portal design. Information will be shared with campus at a later date about HSU's portal scheduled to "go live" on June 1, 2012.

## **New University Senate**

This item will be scheduled at the next University Executive Committee meeting.