

HUMBOLDT STATE UNIVERSITY

Office of the President

University Executive Committee Meeting Notes

May 10, 2012

Rollin Richmond
Ken Ayoob
Peg Blake
Brooke Fiore
Teresa Grenot
Denice Helwig
Anna Kircher
John Lee
Burt Nordstrom
Steve Smith
Bob Snyder
Carol Terry
Eric Van Duzer
Frank Whitlatch
Rhea Williamson
Patty Lindley, Staff Support

Guest:

Scott Hagg
Steve Karp
Tim Moxon

President's Report

President Richmond shared some of the recent activities he has been involved in:

- He, along with others from the CSU, visited Microsoft where discussions focused on reducing the rate charged the CSU for software as well as opportunities for CSU students to participate in pilot studies with Microsoft. Microsoft expressed concern that they will be unable to recruit employees beginning in 2015 as there are inadequate students receiving appropriate degrees. A new cloud system (Azure) is underway. They also shared information about Microsoft Lync, a video conferencing system.
- Louis Fox, the new Chief Executive Officer of CENIC (Corporation for Education Network Initiatives in California) visited HSU on May 1-2 to discuss HSU's need for a 2nd fiber optic cable between Eureka and HSU, redundant access and other improvements. He was impressed with HSU's research sites, including the vessel, and understood the impact of data issues. It appears that improvements may result from his visit.
- Ruth Black, the new Executive Director of Cal State Online, visited HSU on April 3-4. Dean Lee is working with Ruth regarding the inclusion of an interdisciplinary studies degree completion program in the initial Cal State Online program. Other programs are being discussed as well (MSW, Masters in Education, and others).

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- Eric Van Duzer suggested that Help Desk services be available 24/7 to support online instruction. Provost Snyder indicated that steps will be taken to accomplish this. Eric further suggested that if expansion of online education results in decreased use of campus facilities, that the space be used for revenue-generated purposes.
- CSU COAST (Council on Ocean Affairs, Science and Technology) continues to make good progress and receive support from the campuses and Chancellor.
- CCAA (California Collegiate Athletic Association) met recently and elected President Richmond to serve as the Chair of the Presidents/Chancellors' Group. CCAA is working towards adding additional member institutions.
- CSU Board of Trustees' Meeting (May 8-9). Some of the topics discussed included:
 - collective bargaining negotiations with CFA
 - presidential salaries (particularly newly-appointed presidents)
 - capital projects – HSU's Library continues to be included on the funding list
 - budget and cost reduction strategies/revenue enhancement suggestions – a statewide meeting to discuss possibilities is being planned
 - enrollments and not including WUE (Western Undergraduate Exchange) students in in-state enrollment totals.

Enrollment Update

Scott Hagg provided a Fall 2012 preliminary enrollment update with data by year, region, and ethnicity. He noted that First Time Freshman totals indicate an equal number of Latino and White students. Fall enrollment estimations are 1,250 (first-time freshmen) and 1,000 transfer students.

Other Reports

Vice President Blake reported:

- she, Anna Kircher, and Teresa Grenot are exploring an improved process for producing faculty/staff ID cards.
- She is looking for a "home" for HSU's Mascot, Lucky Logger.
- A national search has been initiated for a new Financial Aid Director with interviews anticipated in June.
- HSU's new portal, "My Humboldt," will be "rolled out" on July 9. It will be further developed, with additional content being added, during the upcoming year(s).

University Senate Chair Van Duzer reported:

- the Senate continues to clarify procedures. A retreat is planned prior to the Fall Semester.
- the General Faculty and Staff Council are planning a Fall Family Picnic/Potluck on Saturday, September 22, 11:00-4:00, Redwood Park.

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Dean Lee reported:

- a work session was held recently which focused on a clinically-based teacher education program (following up on the CSU Summit on Teacher Education).

CIO Kircher reported:

- the 2nd round project prioritization process has concluded, with 33 projects being received and 21 being approved (half of which are efficiency projects). http://www.humboldt.edu/its/po-prioritization#prioritization_results

Dean Grenot reported:

- Brian Schottlaender, The Audrey Geisel University Librarian, UC San Diego Libraries, presented “The Changing Face of Academic Librarianship” on May 8. For those unable to attend, the presentation was videotaped.
- Interviews for the Instructional Services Librarian/Library Assessment Coordinator position will take place in the upcoming week.
- Library open hours this summer will be 8:00 AM to 7:45 PM.
- The first floor refresh is coming along.

Staff Council President Fiore reported:

- their Staff Appreciation event will take place on Wednesday, May 23, 3:30-5:00, in the Kate Buchanan Room. She asked that staff members be encouraged to attend. Service pins will be distributed in addition to the first-ever staff education awards.
- they are in the process of filling vacancies.

Dean Williamson reported:

- two new staff members have been added, Susan Brater and Reweti Wiki.
- the newly-formed Humboldt institute for Interdisciplinary Marijuana Research will be announced to the campus community in the near future.

Vice President Whitlatch reported:

- there are few changes to commencement this year.
- follow-up calls will be occurring regarding the Events Calendar in an effort to ensure it’s being used effectively.
- Good feedback has been received regarding the “Humboldt in a Word” project (available on the home page): <http://humboldt.edu/oneword/>

Vice President Nordstrom reported:

- the grounds maintenance employees are working hard in preparation for commencement.
- Redwood Bowl will close on June 12 for a few days in preparation of the local graduations scheduled there. Traffic issues may occur on Friday, June 15, due to the graduations.
- Tammy Curtis’ retirement reception is planned on Thursday, May 17, 3:30 in the Great Hall.

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Vice President Blake reported:

- The Bookstore will close on May 22 for approximately one month for remodeling. Some items will be available during this period in the Windows Café location.

Campus Business Continuity Plan

Steve Karp and Tim Moxon provided an update on HSU's Business Continuity Planning. Anna Kircher discussed IT Recovery, a critical component, and noted that a priority list will be presented to the University Executive Committee at a future meeting. IT is discussing the possibility of storing our backups online on Sacramento State's internal cloud.

Review of Campus 2011-12 Priorities

The priorities were reviewed and it was agreed that a status report should be shared with the campus at the onset of the Fall Semester. President Richmond will solicit input from those responsible in the preparation of a campus message.