

# HUMBOLDT STATE UNIVERSITY

Office of the President

## University Executive Committee Meeting Notes July 19, 2012

Rollin Richmond  
Ken Ayoob  
Peg Blake  
Teresa Grenot  
Denice Helwig  
Anna Kircher  
John Lee  
Carol Lorentzen  
Burt Nordstrom  
Steve Smith  
Bob Snyder  
Frank Whitlatch  
Rhea Williamso  
Patty Lindley, Staff Support

### President's Report

President Richmond reported on some of the items discussed at the July 17 CSU Board of Trustees meeting (<http://www.calstate.edu/bot/agendas/>):

- Governor Brown has appointed three new Board members: Lupe Garcia, Hugo Morales, and James "Larry" Norton.
- Collective Bargaining: an agreement with SUPA (Statewide University Police Association) is in the process of being finalized and negotiations with CFA continue.
- Executive Compensation of recently-appointed CSU presidents
- State-funded Capital Outlay Program – funds are earmarked for HSU's Van Duzer Theatre and Library projects, however funds have not been allocated at this time.
- Budget Presentation: "CSU Support Budget: Addressing the Challenges and Choices"
- System-wide standardized prerequisites for nursing degree programs
- SB 1440, the Student Transfer Achievement Reform Act – the report indicates that HSU has done well in meeting the requirements of the legislation.

President Richmond shared information from the July 17 TSC (Technology Steering Committee) meeting which included a Cal State Online update from Ruth Black. He reported that HSU has programs included in both the baccalaureate and masters level categories. The TSC approved a Cyberinfrastructure Data Center Initiative which calls for the creation of a CSU Cloud environment to support services and eliminate as many campus data centers as possible. Anna Kircher explained that HSU will be one of the pilot campuses involved to determine if the Cloud will be more cost effective, as well as reliable.

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He also reported on his attendance, accompanied by Colby Smart, Director of Distributed Learning, and Ken Weiderman, Lecturer in the School of Education, at a CCST (California Council on Science and Technology) Teacher Preparation Summit in San Jose where the focus was integration of digital education experiences into teacher preparation programs. President Richmond serves on the CCST Board.

President Richmond will be serving as chair of the 2012-13 CCAA Presidents/Chancellors' Group (California Collegiate Athletic Association). He is also chairing the Search Committee to replace Conference Commissioner, Bob Hiegert, who is retiring.

## Other Reports

### ***CIO Kircher reported:***

- that as a reminder, her office will be distributing a list to vice presidents of impacted computers (Windows XP) that will no longer be supported by Microsoft beginning in 2014 so that refresh plans can be made.
- that with the assistance of the CSU and CENIC, in September HSU's internet access is being increased from a single gigabyte fiber path to two, separate 10 gigabyte connections which will greatly reduce the possibility of losing internet access in the future.

### ***Associate Vice President Lorentzen reported:***

- that it has been determined that Connexus did not result in savings to the CSU and the campus has contracted with Giselle's travel.
- steps are being taken to modify processes which will provide for the encumbrance of estimated travel expenses, enabling departments to better manage their budgets.

### ***Vice President Whitlatch reported:***

- two recent gifts have been received; the Osher Foundation has provided a \$500,000 endowment which will result in ten \$2500 scholarships being awarded to students beginning in Fall 2013. The Forest Foundation has provided \$250,000 in support of a faculty position in Forestry (funding of half of a position for five years).
- there is an Alumni event on Sunday, July 22 (noon) at the Crabs baseball game.
- there is a student send-off event (for newly admitted HSU students) in San Diego on August 5. ADDITIONAL DETAILS ARE AVAILABLE ON THE ALUMNI WEBSITE.
- HSU's University Executive Committee members, as well as the Provost's Council members, have been signed up to receive the CSU e-advocacy messages.

### ***Library Dean Grenot reported:***

- the Library first floor refresh is nearing completion.

### ***Dean Smith reported:***

- Rick Zechman, new Associate Dean, started on July 1.

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## ***Dean Lee reported:***

- Emiliano Ayala, new Associate Dean for the College of Professional Studies, began this week.
- Harry Singh, new Chair of the School of Business, begins shortly.

A reception to welcome new staff will be planned on Friday, August 24, in conjunction with the Welcome Home to Humboldt event.

## ***Chief of Staff Helwig reported:***

- the Plan It Green Conference is taking place on campus July 19-21.

## ***Vice President Nordstrom reported:***

- HSU has been selected to participate in an identity management and common access audit.

## ***Provost Snyder reported:***

- Ed Nufer from CSU Channel Islands will be joining HSU as the new Director of Educational Effectiveness.

## ***Dean Ayoob reported:***

- the Fulkerson Recital Hall renovations are taking place, with completion being delayed due to fabric issues for the seating.

## ***Dean Williamson reported:***

- an increased number of large-dollar funding proposals are being submitted
- their next bulletin will be distributed upon the return of faculty
- a PI celebration is being planned for October and more details will be shared at a later date

## ***Vice President Blake reported:***

- myHumboldt has gone “live.” The steering committee will be modified to include staff and faculty representatives for the next phase of portal development. Robin Jones has been hired to serve as the new Portal Project Manager.
- Tay Triggs has been hired as the new Associate Dean for Student Engagement and Leadership and will begin on August 1.
- Additional mentors are needed for the freshmen mentoring program; Vice President Blake will be contacting members of the University Executive Committee to encourage them to volunteer.
- The Director of Financial Aid Director search is progressing.
- The Registrar search was unsuccessful and a new search will be initiated in September.

## **Update – VP Search**

Provost Snyder reported that three candidates for the Vice President for Administration and Finance position are scheduled to visit campus in the coming weeks.

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Denise Helwig reported that we have contracted with a search firm for the Vice President of University Advancement position, which is currently interviewing candidates. It is anticipated that phone interviews will take place in mid-August followed by campus visits.

### **Native American Programs – Update**

Provost Snyder reported that HSU's Native American programs, both student support and community outreach areas, are being reviewed for possible restructuring. HSU has been working with the Northern California Tribal Chairs Association during the past year. A joint working group is now charged with submitting a proposal for HSU consideration during the 2012 Fall Semester for implementation in Fall 2013.

### **Monthly Brown Bag Sessions**

Following up on the discussion at the June 7 University Executive Committee meeting, the group agreed to implement monthly brown bag lunch opportunities with faculty and staff in an effort to promote communication on campus. The lunch host will rotate each month and will focus on a particular topic. The President's Office, who will coordinate the lunches, will share a summary of the proposed brown bag gatherings at the August 2 University Executive Committee meeting.

### **Enrollment Update**

Vice President Blake reported that the Freshmen class size is anticipated to be 1,250.