

HUMBOLDT STATE UNIVERSITY

Office of the President

University Executive Committee Meeting Notes August 30, 2012

Rollin Richmond
Ken Ayoob
Peg Blake
Brooke Fiore
Denice Helwig
Ellyn Henderson
Anna Kircher
John Lee
Carol Lorentzen
Burt Nordstrom
Steve Smith
Bob Snyder
Eric Van Duzer
Frank Whitlatch
Rhea Williamson
Patty Lindley, Staff Support

Guests:

Jená Burges
Beth Eschenbach

Other Reports

Staff Council Representative Fiore reported:

- Staff Council appreciates having representation this year from all divisions
- a door decorating contest is planned during Homecoming Week

Chief of Staff Helwig reported:

- the Vice President of University Advancement search committee, working in conjunction with a search firm, has scheduled three candidate campus visits: September 20, 25, and 27

Dean Lee reported:

- this semester the college mixers will include all colleges (first Thursday of each month, 5:00-7:00, Plaza Grill) hosted by a different college each month. The first mixer will be held September 6.

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University Senate Chair Van Duzer reported:

- the University Senate held their first meeting this semester where Area E was discussed with a decision made to refer it to the University Senate Executive Committee.
- the Faculty/Staff picnic is scheduled on September 22 and all employees and their families are encouraged to attend (Redwood Park, 11:00-3:00).

Associate Vice President Lorentzen reported:

- campus is now using Giselle's Travel instead of Connexus. This process also provides for the encumbrance of travel expenses.http://www.humboldt.edu/businessservices/whats_new.html She reported that they are working with ITS to develop an e-document routing process for travel authorization signatures.
- They are working with ITS as part of an Identity Management Audit.

Dean Smith reported:

- Professors Haag and Evans developed a program (on-line 1-unit prep course) to address the Early Start initiative, with favorable results; 156 enrolled in the program, 99 re-took the ELM with 30% improving their remediation requirements.

CIO Kircher reported:

- a notice will be distributed in early September soliciting project proposals. Those who submitted earlier unfunded projects will be contacted to determine if they'd like those proposals re-submitted for consideration in this round.

Vice President Whitlatch reported:

- State-held endowments (\$2M) will be invested by the Foundation at a much higher rate of return.
- an Alumni event to attend the Oakland Raider's November 18 football game in Oakland is planned, <http://alumni.humboldt.edu/>
- the Centennial website is active: <http://www.humboldt.edu/centennial/>

Vice President Blake reported:

- HOP was successful, feedback is encouraged
- Welcome Home Humboldt activities have been well attended; consideration is being given to scheduling the activities over a longer time period next year.
- RAMP (Residential Academic Mentoring Program) is underway and it is believed this will result in greater success for HSU's first-year students.
- as a result of discussions between HSU and the Northern California Tribal Chairmen's Association, she is representing HSU on a task force that will submit recommendations for better supporting Native American students.

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- the Enrollment Management Working Group will hold a day-long retreat to discuss their focus areas for this year.
- she plans to take steps to educate the campus about the Student Code of Conduct and responsibilities for reporting violations, etc.

Developing Social Media Guidelines

CIO Anna Kircher distributed copies of social media guidelines from other campuses stressing the importance of keeping personal and professional media separate. The committee members agreed that HSU needs to develop guidelines or a policy to address this. Anna will report at the next University Executive Committee (UEC) meeting the proposed working group members and timeline. It was also suggested that the working group share their proposal to the UEC and the University Senate when it is at the concept stage.

AS President Henderson reported:

- the AS Council is working with Bobby Riddim on the Biodiversity Conference scheduled at HSU on September 29 and 30.
- they are working with CCAT on the availability of a bicycle learning center
- they are busy with voter registration and Proposition 30 education
- they are working with the Veteran's organization on campus in planning the November Veterans Day Run/Walk fundraising event.

Convocation Review

President Richmond requested input regarding HSU's recent Convocation. Suggestions shared included:

- consider also recognizing academic competitions, not just sports achievements
- include student/group recognition at other functions (e.g. Spring Welcome)
- confused by timing of speakers, not expecting President to speak last
- end "on a high note" by recognizing achievements at the end of the program
- invite those being introduced to sit up front – and remain standing – so they can be seen by others

President's Report

President Richmond expressed appreciation for the support he received in addressing the hazing situations at HSU, also stressing the importance of treating students with dignity and respect. Vice President Blake reported that HSU has been invited to join a new national consortium of colleges who are interested in exploring hazing and improving campus hazing education. AS President Henderson expressed concern about reported mistreatment of the students and the AS is interested in showing support for those students.

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President Richmond reported on some of the topics discussed at the August 21-22 CSU Executive Council meeting:

- nine new CSU presidents have been appointed this year.
- Chancellor Reed discussed future funding of current initiatives (PIQE, Super Sunday, COAST and CSUPERB)
- CSU campus funding contributed in support of Proposition 30
- Cyberinfrastructure Data Center Initiative which calls for the "...creation of a reliable, secure, shared, virtual, CSU Cloud environment to support services and applications that do not need to be run in local data centers."
- Budget – proposals to be submitted to the Board of Trustees to meet the \$250M reduction if Proposition 30 does not pass in November. Campuses have asked for flexibility in managing their reductions.
- Advancement presentation by CSU Fresno who recently completed their campaign, including recommendations for improving the ability to solicit private funds.
- Legislative Update
- Summary of CSU Bachelor's Programs over 120/180 units
- Draft template for Fall 2013 applicants
- Impaction – proposal to move from single to multiple criteria
- Cal State Online – HSU is part of their early launch in Spring 2013
- MERLOT – faculty are encouraged to utilize this service which offers free textbooks and courses