



University Executive Committee Meeting Notes September 29, 2011

Rollin Richmond
Ken Ayoob
Bryan Kelly
Anna Kircher
John Lee
Burt Nordstrom
Steve Smith
Bob Snyder
Jay Verlinden
Frank Whitlatch
Rhea Williamson
Patty Lindley, Staff Support

Guests:

TC Comet
TK Koesterer

President's Report

President Richmond:

- expressed appreciation to those who helped prepare for Chancellor Reed's September 22 visit.
- referred University Executive Committee members to the recently-issued 2011-12 HSU budget book (available on the Budget Office website):
<http://www.humboldt.edu/budget/Budget%20Book/2011-12%20Budget%20Book.pdf>
- reported that the recent CCAA (California Collegiate Athletic Association) meeting resulted in the approval of expanding the conference from 12 to 14 teams.
- reported that it is likely that the CSU will incur an additional (\$100M) mid-year budget reduction.
- shared information about United Way and the upcoming campus campaign. He noted that he is particularly happy about their Schools of Hope effort to help 3rd-grade level students learn to read, <http://www.unitedwaywinecountry.org/schoolsofhope>.
- reported that he recently was invited by the Humboldt County Superintendent of Schools, Garry Eagles, to speak to a forum of local superintendents where they discussed how HSU can work with the local K-12 system to improve education and the importance of quality teachers.
- he and Vice President Blake recently visited with two education officers from the local US Coast Guard regarding the CSU's policy for admitting veterans.
- He attended the September 20-21 CSU Board of Trustees' meeting where some of the topics discussed included:



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- Delta Cost Project, an analysis of how funds are being used to finance higher education
- a discussion by the Technology Steering Committee of a system-wide strategy to share IT resources. President Richmond reported that the CSU search committee is making progress in identifying an Executive Director for the CSU Online Initiative. The University Executive Committee discussed the need to make available a list of HSU online courses for those searching the web.
- Common Human Resources System which will “consolidate all current individual campus HR database instances into a single, centrally managed CMS HR database.” Implementation will begin in 2012-2013, with full implementation being completed by 2013-2014.
- HSU student, Chryste Johnson, was honored at the Board of Trustees’ meeting as a recipient of the 2011-12 William Randolph Hearst/CSU Trustees’ Award for Outstanding Achievement.
- CSU Alcohol Policies and Prevention Programs and issues related to prescription drug abuse.
- Report on Voluntary Self-Monitoring of Equal Opportunity in Athletics for Women Students and the progress that has been achieved since 1993 when the CSU and Cal NOW (California National Organization for Women) entered into a consent decree to increase participation by female students in intercollegiate athletics and increase expenditures for women’s athletic programs.
- Fast-track process for approving new degree programs.
- The 2012-2013 budget proposal is expected to be presented to the Board of Trustees at their November meeting. No major tuition increases are anticipated this year.

Other Reports

CIO Kircher reported:

- The systemwide contract with Microsoft is expiring at the end of this calendar year, with negotiations taking place. President Richmond will ask the Chancellor’s Office to consider including campus presidents and high-level executives in the negotiations in response to Microsoft’s plans to significantly increase the CSU’s licensing fees.

Vice President Whitlatch reported:

- a recent overview of HSU fundraising efforts revealed that the endowment is just over \$20M (up from \$16.5M last year). The Board has approved a 4% distribution rate (\$634,000) for scholarships and programs. There were 9,000 donors last year.

Dean Smith reported:

- the Traditional Ecological Knowledge (TEK) symposium held at HSU recently was well attended with a strong interest being expressed in continuing this event next year, possibly in Hoopa.

Dean Lee reported:

- a School of Business reception is taking place on October 13 at the Robert Goodman Winery.
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- the colleges are scheduling faculty and staff mixers each month (the College of Professional Studies will hold mixers on the first Thursday of each month at the Plaza Grill, 5:00-7:00).

Vice President Nordstrom reported:

- the State Controller has issued a certificate commending HSU for its reporting of financial information. HSU's Budget Office is to be congratulated.
- A test of HSU's emergency alert system is taking place on September 29, 10:45 AM.

Dean Ayoob reported:

- many homecoming events are planned, with a full calendar of activities available on the HSU website.

Senate Chair Verlinden reported:

- faculty members have voted to restructure the Academic Senate (will become a University Senate effective next Spring Semester). The campus community needs to be notified of this change.

AS President Kelly reported:

- College Mixers (for students, staff, faculty, administrators) have been scheduled: College of Natural Resources and Sciences, October 4, KBR, 4:00-6:00; College of Arts, Humanities and Social Sciences, October 26, KBR, 4:00-6:00; College of Professional Studies, November 3, Plaza Grill, 6:00-8:00.
- AS will be involved in the North Coast Stand Down in Ferndale on October 1, an annual event to assist our veterans. AS is also planning to participate in a 5K run on Veteran's Day and is drafting a resolution in support of veterans.
- President Richmond thanked AS President Kelly for suggesting that campus presidents join AS presidents in traveling to Sacramento to discuss the CSU budget with legislators, which is being considered.

Institutional Review Board (IRB) Policy Revisions & Update

Dean Rhea Williamson and Professor TK Koesterer reviewed the draft IRB policy revisions which were previously distributed for comments and input. They plan to offer workshops to educate the campus community about the required process. The revised policy was approved by the University Executive Committee. The campus will be notified (via University Notices) once oversight of HSU's IRB has been officially transferred to Dean Williamson.

Zipcar Update

TallChief (TC) Comet, HSU's Sustainability Coordinator, provided information about the Zipcar program (a car sharing program) which has two vehicles in operation at HSU <http://www.zipcar.com/humboldtstate/>. This service is not only provided for students, but for campus faculty and staff as well (departments can sign up for a membership). The Humboldt Loyalty Fund provided the necessary start-up funds to bring Zipcar to HSU.

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