

HUMBOLDT STATE UNIVERSITY

Office of the President

University Executive Committee Meeting Notes

December 8, 2011

Rollin Richmond
Ken Ayoob
Peg Blake
Teresa Grenot
Denice Helwig
Laura Jackson (for Frank Whitlatch)
Bryan Kelly
Anna Kircher
John Lee
Burt Nordstrom
Steve Smith
Bob Snyder
Carol Terry
Eric Van Duzer
Rhea Williamson
Patty Lindley, Staff Support

Guest:

Jená Burges

President's Report

President Richmond introduced Eric Van Duzer, Chair of the new University Senate.

President Richmond shared some of the items discussed at the November 15-16 CSU Board of Trustees' meeting:

- student tuition, which will be increased in 2012-13
- Early Start Initiative (<http://www.calstate.edu/acadaff/EarlyStart/index.shtml>)
- Affordable Learning Solutions Initiative, an effort to lower the costs of course materials for students (<http://als.csuprojects.org/>)

Some of the topics discussed at the December 6-7 CSU Executive Council meeting included:

- mid-year budget cut, which appears to be a permanent, base budget reduction
- CSU Human Resources' progress on their Strategic Vision and Goals
- IT shared services (to "generate cost savings, facilitate service improvements, and create new areas of service through leveraging existing CSU campus resources")
- System and multi-campus synergies as well as increased flexibility for decision making on campuses (to increase efficiency and effectiveness, reduce cost and/or increase revenue)

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- CSU New York/Tri-State Alumni Reception (February 27, 2012) and CSU Capitol Hill Day (February 29, 2012). Vice President Blake and Associate Vice President Jackson will provide President Richmond with advice about attending the alumni reception prior to his attendance at Hill Day.
- Philanthropic Productivity Report – HSU is doing very well in comparison to other similar-sized campuses.
- Legislative report – presentation on the future of politics in California shared by Assistant Vice Chancellor, Karen Zamarripa (which will be distributed to members of the University Executive Committee)
- SB 1440 (Student Transfer Achievement Reform) – this will be discussed with College of the Redwoods at the next liaison meeting.
- Study abroad and safety concerns – The Chancellor’s Office has addressed safety concerns and plans to start a CSU program in Haifa, Israel.
- CSU-wide advocacy by parents and alumni
- Graduation Initiative

He attended a meeting of the Technology Steering Committee and the new CSU Online Governing Board. Ruth Claire Black, who has been selected as the new Executive Director of CSU Online, plans to visit all CSU campuses. The Western Governor’s Association, as well as BISK Education, made presentations.

Other Reports

Dean Grenot reported:

- she recently attended a COLD (Council of Library Directors) meeting at CSU Los Angeles. She also attended a presentation by Mr. Brian Schottlaender at CSU Northridge on “The Future of Academic Libraries” and plans to invite him to visit HSU.

Vice President Blake reported:

- the Occupy Humboldt group plan to decamp on December 8.
- Sara Henry has been hired to assist HSU with its portal implementation.

Dean Smith reported:

- the Lamberson Ecology Lecture with guest speaker Dr. Simon Levin, Moffett Professor of Biology, Princeton University is taking place on December 8.
- “Science on Tap,” Humboldt’s first Science Café event, is taking place at Blondie’s Food & Drink on December 8. More information about Science Cafés may be found at <http://sciencecafes.org/>.

Associate Vice President Terry reported:

- that as the university explores ways to increase revenue, it is important to contact her (or Volga Koval if it relates to Academic Affairs) to be sure that guidelines and specified processes

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are being adhered to. In addition, the facility rental fee process includes a list of permitted additional fees for services; it is important to discuss plans with Procurement in advance.

Dean Williamson reported:

- she has met with Roxanne Metz from College of the Redwoods as well as others to discuss the development of a team to address funding opportunities and the large number of students requiring math and/or English remediation upon entering college.
- plans are underway to create a center for student research at HSU

Vice President Nordstrom reported:

- a cost allocation audit will take place at HSU in February
- the Chancellor has written a letter to the State Department of Finance expressing concerns that the 2012 Governor's budget does not include seismic or infrastructure improvement projects (which will impact HSU projects).
- the HSU holiday reception was well-attended and the efforts of those who prepared for it are appreciated.

University Senate Chair Van Duzer reported:

- the new University Senate has convened. Most committees have been staffed, with the exception of the Climate Committee, which was not included in the bylaws. Issues relating to the constitution and bylaws are being resolved.

AS President Kelly reported:

- Associated Students approved revisions to the Elections and Government Codes based on Assembly Bill 1233 which amended the California Nonprofit Corporation Law. They are moving forward with restructuring the IRA (Instructionally Related Activities) application process.
- outreach efforts should be initiated to reassure students that the campus is safe (in view of the recent strong arm robbery in the residence hall).
- he was disappointed that CSU Student Trustee, Steve Dixon, wasn't present for the recent Board of Trustees' vote in Long Beach.

Review of Draft CSU Hospitality Policy and Matching Gifts Policy

Associate Vice President, Carol Terry, discussed the proposed revisions to the CSU hospitality policy. Comments/concerns should be forwarded to Carol or Vice President Nordstrom who will share them with the Chancellor's Office. This item will be discussed again at the January 5 University Executive Committee meeting.

Enrollment Update

Vice President Blake reported that registration for Spring 2012 is up by 211 students (undergraduates) compared to last spring. Graduate-level student registration is down compared to last year. It was noted that Vice Provost Burges is working with the Graduate Council on this

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topic. She will be invited to the January 5 University Executive Committee meeting to discuss this further, at which time Provost Snyder and Vice President Blake will also provide an update on HSU's enrollment management plan.