

**Memorandum of Understanding
Between
Fortuna Union High School District (FUHSD)
And
California State Polytechnic University, Humboldt (CPH)**

Fortuna Union High School District and California State Polytechnic University, Humboldt, desire to establish a relationship between the institutions who agree to cooperate with each other as follows:

Scope of Cooperation

Subject to mutual consent, the areas of cooperation will include academic and support services offered by both institutions to carry out the development and implementation of Direct Admissions. FUHSD will identify a Direct Admissions point person and or task force to implement the items listed in the scope of cooperation.

A. CPH will communicate to the FUHSD point person regarding Direct Admissions policies and processes and related upcoming CPH events and provide promotional materials and messaging regarding Direct Admissions and related CPH programs and services for the FUHSD point person to distribute utilizing ECS communication tools. Communications may target populations such as: high school counselors, students, parents, parent associations, clubs, etc.

B. FUHSD will allow a CPH Representative, per the CPH Representative's availability, to promote Direct Admissions to students and or parents. FUHSD will be responsible for coordinating and reserving a venue location for up to four presentations per academic calendar year.

C. FUHSD will ensure that all student participants are on track upon high school graduation to complete A-G coursework with a minimum of 2.5 grade point average and/or a multi-factor score of CSU minimum for CA residents and/or are held to the current admissions requirements of CPH for non-impacted majors.

D. FUHSD acknowledges that Direct Admissions does not apply to Impacted Majors as they have their own set of criteria that needs to be met.

a. Students meeting CSU minimum requirements, but do not meet impacted major requirements, will be admitted into their alternate major or undeclared. See list of Impacted Majors.

E. CPH will organize campus events and programming annually for FUHSD students and families.

F. FUHSD students must submit a Cal State Apply Application to CPH and pay the application fee by the application deadline.

a. FUHSD or another organization on behalf of FUHSD may purchase application fee coupon codes from the CSU to distribute to students.

G. FUHSD students must graduate in good standing in the Fall or Spring term prior to their admissions entry term at CPH.

H. FUHSD is required to become a California College Guidance Initiative (CCGI) partner institution within the first year of the MOU, with a dedicated point person overseeing the educator/student/parent accounts and will provide all pertinent data to CPH as needed including but not limited to:

a. FUHSD provides a list of students annually who are A-G eligible between 9th-11th grade by January 31st.

b. FUHSD provides a list of 12th grade students who are A-G eligible annually by September 15th.

c. FUHSD provides an annual list in December of students who are A-G eligible but have not submitted a CalState Apply application during the priority application period (October 1- November 30) for fall.

d. FUHSD to provide contact information for students and families (mailing address, emails, and parent/guardian information)

I. FUHSD point person to attend CPH's annual counselor conference and distribute information to district counselors.

J. All parties will be responsible for ensuring that its data is shared, matched, exchanged, or used in compliance with all applicable state and federal laws.

The terms for each specific service or activity implemented under this Memorandum of Understanding shall be mutually agreed upon in writing by both parties prior to the initiation of that activity and subject to available resources each academic year. Any such agreements entered into, as outlined above, will form appendixes to this Memorandum of Understanding. The designated liaisons for the purposes of executing services and activities for Direct Admissions are:

Fortuna Union High School District

Signature:  8-3-25

Name: Clint Duey

Title: Superintendent, Fortuna Union High School District

Contact: Dustin Rossman

Title: Principal, Fortuna High School

Telephone: 707-725-4462

Email: drossman@fuhsd.net

Address: 735 13th Street, Fortuna, CA 95540

Contact: Jack Millsap

Title: Principal, Academy of the Redwoods

Telephone: 707-576-4203

Email: jmillsap@fuhsd.net

Address: 7531 Tompkins Hill Road, Eureka, CA 95501

Cal Poly Humboldt

Signature: 

Name: Michael E. Spagna Ph.D.

Title: Interim President, Cal Poly Humboldt

Contact: Christin Holliday Ph.D.

Title: Vice President for Enrollment Management and Student Success, Cal Poly Humboldt

Telephone: 707-826-3011

Email: ceh118@humboldt.edu

Address: 1 Harpst Street, Arcata, CA 95521

Notification of any change in liaisons shall be made by letter without amending this Memorandum of Understanding.

Renewal, Termination, and Amendment

This Memorandum of Understanding shall remain in force for a period of four (4) years from the date of execution, with the understanding that it may be terminated by the appropriate authorities of either party giving six months notice to the other party in writing, unless an earlier termination date is mutually agreed upon. The Memorandum of Understanding may be amended or extended by mutual written consent of the two parties.